

COURSES AND EXERCISES

CIMS 3:

A 6-hour classroom-based session, which introduces Emergency Management concepts and CIMS. This course will provide you with the skills needed to work in a response.

CIMS 3 is replacing Foundation and Intermediate in 2025 as the introductory course.

CIMS 4:

Currently delivered by an external provider. The CIMS course is highly interactive with a practical focus. The training will equip you with the knowledge and skills required to apply CIMS to an emergency response of any kind and at any scale.

Function Training:

These workshop style courses follow on from CIMS 3 and 4. They are for new and experienced staff. Learn and explore the roles and responsibilities for your specific function(s) and connect to other members of your function across the region.

Function Exercising:

An interactive half day session for picking up new skills and putting knowledge into practice, working through scenarios with your function members.

Online Foundation:

Previously run in person, this online Foundation is an optional, but still useful course to further understand the context of Emergency Management.

TAKATU

Takatu is the CDEM Learning portal where you can register for courses, complete online learning, and complete assessments.

Access Takatu at:

<https://takatu.civildefence.govt.nz>

You will need a RealMe account to login. If you don't have one already, you can create one through the site.

Signing up for a course:

1. After logging in, select 'Courses' from the toolbar at the top of the page.
2. In the search function at the top right of the screen search for your chosen course using the prompts below:
 - **CIMS 3:** search "Coordinated Incident Management System – CIMS3"
 - **CIMS 4:** search "Coordinated Incident Management System - CIMS4"
 - **Function:** search "Taranaki" to display all function courses for the region
3. Select the course you wish to attend and select the Taranaki Region sessions.
4. Choose a session and click 'Go to event', click the signup button on the right.



TRAINING BROCHURE

2025

Taranaki Emergency Management training programme

Our training program aims to support you in your role as a volunteer in the emergency management sector—whether you are a council or community volunteer in a coordination centre, a community centre, or in the field.

Training courses

Courses range from a single day through to two full days for the more detailed subjects. Courses are run by local CDEM facilitators and external providers. Register for our training courses through the learning portal Takatu (see overleaf).

Exercising

We exercise using scenarios to practice what is learnt in courses, preparing for real life events. This will provide an opportunity to test the skills you have learned through CDEM.

2025s exercising sessions are by invitation, reserving space for those who have recently attended function training. However if you are interested in attending, please get in touch.

TRAINING SCHEDULE 2025

MONTH	DATE	DAY	TIME	COURSE	LOCATION
February	19 th	Wed	9am-3pm	CIMS 3 New Plymouth	ECC, 45 Robe St, New Plymouth
March	5 th	Wed	9am-3pm	Planning Function	ECC, 45 Robe St, New Plymouth
	18 th /19 th	Tue/Wed	8:30am-4pm	CIMS 4	ECC, 45 Robe St, New Plymouth
April	1 st	Tue	9am-3pm	CIMS 3 Hawera	TSB Hub, 17 Camberwell Rd, Hawera
	10 th	Thurs	9am-3pm	Operations Function	ECC, 45 Robe St, New Plymouth
May	8 th	Thurs	9am-3pm	GIS Function	ECC, 45 Robe St, New Plymouth
	14 th	Wed	9am-3pm	CIMS 3 Stratford	EOC, War Memorial Hall, Stratford
	27 th	Tue	9am-3pm	Logistics Function	ECC, 45 Robe St, New Plymouth
June	12 th	Thurs	9am-3pm	PIM Function	ECC, 45 Robe St, New Plymouth
	18 th /19 th	Wed/Thurs	8:30am-4pm	CIMS 4	ECC, 45 Robe St, New Plymouth
	26 th	Thurs	9am-3pm	Intelligence Function	ECC, 45 Robe St, New Plymouth
July	2 nd	Wed	9am-3pm	Welfare Function	ECC, 45 Robe St, New Plymouth
	10 th	Thurs	9am-3pm	CIMS 3 New Plymouth	ECC, 45 Robe St, New Plymouth
	17 th	Thurs	8am-12pm	Planning Exercise	ECC, 45 Robe St, New Plymouth
August	12 th /13 th	Tue/Wed	8:30am-4pm	CIMS 4	ECC, 45 Robe St, New Plymouth
	19 th	Tue	8am-12pm	Operations Exercise	ECC, 45 Robe St, New Plymouth
	3 rd	Wed	8am-12pm	GIS Exercise	ECC, 45 Robe St, New Plymouth
September	9 th	Tue	9am-3pm	CIMS 3 Hawera	TSB Hub, 17 Camberwell Rd, Hawera
	18 th	Thurs	8am-12pm	Logistics Exercise	ECC, 45 Robe St, New Plymouth
	24 th	Wed	9am-3pm	Support Function(s)	ECC, 45 Robe St, New Plymouth
October	8 th /9 th	Wed/Thurs	8:30am-4pm	CIMS 4	ECC, 45 Robe St, New Plymouth
	14 th	Tue	8am-12pm	PIM Exercise	ECC, 45 Robe St, New Plymouth
	23 rd	Thurs	9am-3pm	Safety Function	ECC, 45 Robe St, New Plymouth
November	5 th	Wed	8am-12pm	Intelligence Exercise	ECC, 45 Robe St, New Plymouth
	11 th	Tues	9am-3pm	CIMS 3 Stratford	EOC, War Memorial Hall, Stratford
	19 th	Wed	8am-12pm	Welfare Exercise	ECC, 45 Robe St, New Plymouth